



REGULAR BOARD MEETING MINUTES

TUESDAY, APRIL 27, 2021
6:00 PM
VIA ZOOM

ATTENDEES

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice-Chairperson
Laura Godfrey	Trustee
Elaine Young	Trustee

Administration

Keven Elder	Superintendent of Schools
Gillian Wilson	Associate Superintendent of Schools
Ron Amos	Secretary Treasurer
Vivian Collyer	Director of Instruction
Chris Dempster	General Manager of Operations
	Qualicum District Principals/Vice Principals' Association

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
District Parents Advisory Council (DPAC)
Canadian Union of Public Employees (CUPE) Local 3570

1. CALL TO ORDER

Chair Flynn called the zoom meeting to order at 6:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting via zoom on the unceded territory of the Coast Salish people and thanked the Snaw-Naw-As (Nanoose) and Qualicum First Nations for allowing the district to live, work and play on their shared territory.

She then recognized April 28th, the National Day of Mourning in memory of workers killed and in recognition of those who still suffer from a work-related injury or illness.

3. ADOPTION OF THE AGENDA

21-31R

Moved: Trustee Godfrey *Seconded:* Trustee Austin

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as presented.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: March 9, 2021
- b. Ratification of In Camera Board Meeting Minutes: March 9, 2021
- c. Receipt of Ministry News Releases
 - Recognizing staff, students and families during Education Week
 - Bike classes for kids help increase safety, improve health
- d. Receipt of Reports from Trustee Representatives
 - Oceanside Community Track Committee (March 9) – Trustee Young
 - Oceanside Community Track Committee (April 13) – Trustee Young
 - Oceanside Building Learning Together (March 4) – Trustee Young
 - Oceanside Building Learning Together (April 1) – Trustee Young
 - Oceanside Health and Wellness Network (March 18) – Trustee Young
 - Oceanside Health and Wellness Network (April 15) – Trustee Young
 - Social Justice Working Group (April 1) – Trustee Young
 - Early Learning & Childcare Council in Oceanside (ELCCO) Report – Trustee Austin
- e. Receipt of Status of Action Items – April 2021

21-32R

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of April 27, 2021, as presented.

CARRIED UNANIMOUSLY

5. DELEGATIONS/PRESENTATIONS

None

6. BUSINESS ARISING FROM THE MINUTES

None

7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Deb Comer, President, commented on the following:

- Extended well wishes to Trustee Kurland and the hope for a complete and speedy recovery.
- MATA continues to advocate for members in ensuring their safety from the COVID virus, while awaiting the vaccination roll-out. Recently, along with the Nanaimo District Teachers' Association, we've asked the Vancouver Island Health Authority to be proactive in preventing the spread of COVID (press release provided in the agenda package). The MATA asks the Trustees and Senior Management to continue to seek support for these measures from their respective Associations.
- Further to the budget being presented for approval, this is the year to use the resources available to support students who may not have been in a physical classroom for almost two years with smaller Kindergarten classes, smaller classes for transitioning grade 8's, and supporting social emotional learning needs to ensure teachers can meet the needs of students.

8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570

Sherrie Brown, President, commented on the following:

- CUPE Local 3570 also wished Trustee Kurland a speedy recovery.
- Thanked the Board, the MATA colleagues and parents in the district for all of their support and appreciation during the budget process. There have been many kind words and support received in the CUPE office which has been overwhelming. All the additional hard work of the custodians has not gone unnoticed. Members have also expressed their support and she has heard how important it is to each and every child for members to be there for them and to strive to support everyone as best they can and they want everyone to stay safe.

9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Karri Kitazaki, Vice Chair of the Springwood Elementary PAC, expressed best wishes to Trustee Kurland for a speedy recover. She thanked the board for all the communication to ensure parents had the most up to date COVID information. Parents are impressed with the level of information received.

10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)

None

11. ACTION ITEMS**a. 2021-2022 Budget Scenarios**

Secretary Treasurer Amos presented three budget scenarios as requested at the April 20th Budget Meeting, utilizing various amounts of the projected surplus and advised that staff are recommending Option 3.

Trustees discussed the option and, while in favour of utilizing \$800,000 of the surplus, considered whether it might be of benefit to have staff go back and present various options within that amount.

Staff advised that they have presented what they believe is the best scenario of the budget considerations provided on April 20th to maximize the use of the \$800,000 and identify the staffing needed for September and have those positions posted and filled by June 30th. Should additional funding be provided in the upcoming year, other additional supports could then be identified.

The Board noted that, should additional funding be provided, daytime custodians at the elementary schools would be one of the priorities that would be seriously considered.

21-33R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) support Option #3 of those presented by the Secretary Treasurer as the basis for the 2021/2022 Annual Budget.

CARRIED UNANIMOUSLY

b. 2021/2022 Annual Budget Bylaw**21-34R**

Moved: Trustee Godfrey *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) give all three readings to approve the Annual Budget Bylaw for the 2021/2022 fiscal year at its Regular Board Meeting of April 27, 2021.

CARRIED UNANIMOUSLY

21-35R

Moved: Trustee Flynn *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Annual Budget Bylaw in the amount of \$61,028,599 for the 2021/2022 fiscal year.

CARRIED UNANIMOUSLY

21-36R

Moved: Trustee Flynn *Seconded:* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Annual Budget Bylaw in the amount of \$61,028,599 for the 2021/2022 fiscal year.

CARRIED UNANIMOUSLY

21-37R

Moved: Trustee Flynn *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Annual Budget Bylaw in the amount of \$61,028,599 for the 2021/2022 fiscal year.

CARRIED UNANIMOUSLY

12. INFORMATION ITEMS**a. Superintendent's Report**

- As the district moves toward a hopefully reduced presence of COVID in its communities and worldwide, Superintendent Elder expressed appreciation to everyone who has kept our schools safe and clean for the past 14 months. Custodians first and foremost. Also, to all of the district's front-end staff, teachers, support staff and principals and vice principals who have remarkably gone to work every day with smiles on and chins up. Attendance remains high in our schools because people are confident in how well they are looked after from a health and safety point of view, and out of that comes a chance for a focus on learning every day. Thanks as well to everyone who has served on school, worksite and district health and safety committees.
- He also acknowledged all parents in the school district community. He has spoken to many of them who are so supportive of the good work being done for their children, and staff know how much parents miss being in schools where they make so much difference by their very presence. It is hoped that districts can welcome parents back into schools as early as this fall.

- The Lessons Learned Survey was still up on the district website and would be taken down shortly. There have been just under 900 responses from parents, students and staff, and staff are just starting to analyze the results. Some trends through a cursory analysis include:
 - a. The majority of parents feeling that this year's educational experiences were effective and that their students are ready for next year, even with COVID, with elementary parents feeling more positive than secondary parents (I think understandably). The most positive responses came from students themselves, as well as from staff.
 - b. Parents, students and staff alike reporting that students had access to technology they needed but really missing extracurricular and after school athletics and activities.
 - c. Mixed reviews on the benefit of longer blocks and the quarter system in secondary schools, with more benefit seen in elective courses than academic. Students were more positive on long blocks than parents or staff.
 - d. Very high satisfaction with health and safety protocols in schools, again with students and staff giving the highest grades.
 - e. All respondents spoke highly of supports for mental health and wellness.Senior Staff will be starting tomorrow on an extensive analysis of responses in order to support school staffs in planning for next year. They will create a document for broad distribution including on the district website which is expected to be ready some time in May.

- Superintendent Elder then commented on two major documents currently being drafted. The first is the Framework for the District Strategic Planning which will have 12 sections with an overview of the goals in each of those areas and where readers can find more details documentation on those topics. The second is a new Framework for Enhancing Student Learning (FESL) based on a provincial template which will provide information on what the ministry data means. Trustees will receive drafts by the end of June and the final documents received and supported by the Board for submission to the Ministry by the end of September.

b. Education Update

Vivian Collyer, Director of Instruction, reported on the following:

- Participation rates of the Foundation Skills Assessment (FSA) which were much lower than in previous years – 54% compared to 84-90% last year for the grade 4's and 53% compared to 87 to 90% last year for grade 7's. This was due to exemptions, increased absences and students who were receiving home supports as the assessment must be written in the school so many students were unable to do so.
- She will be providing more details at the May Education Committee of the Whole Meeting about what the FSA entailed, what the learning themes were and what the scorers noticed this year about the district's learners.
- The Green Team has elementary and secondary representatives from every school. They have met twice so far and plan to meet again in mid May. Topics of discussion are identifying important components of environmental stewardship, sharing green initiatives at schools and considering future topics of learning for next year and sources to support that learning in collaboration with the district's Climate Action Task Force.

- On April 21st, Dr. Jeff Lewis from the Faculty of Geology at the Vancouver Island University shared with secondary students information about what is happening with our local environments, the social and scientific implications of those changes and how we can help. Thank you to Sherri Plummer, who was a huge coordinator for the event and to Communities Protecting our Coasts, Arrowsmith Naturalists and Arrowsmith Community Enhancement Society.

Gillian Wilson, Associate Superintendent, reported on the following:

- Kindergarten students are beginning to enter our system with two virtual Q&A sessions happening this week with teachers answering what they can with Principal Lisa Pedersen-Skene facilitating.
- The Shop teachers at Ballenas Secondary School and Vancouver Island University are collaborating to identify and implement the necessities to accommodate a student with unique medical needs so they can follow their passion towards a welding career through the dual credit program.

13. EDUCATION COMMITTEE OF THE WHOLE REPORT

Trustee Godfrey spoke to her report provided in the agenda package and noted that Education Committee meeting was well-attended, which included a guest attendee; Pam Craig, Board Chair from the Pacific Rim School District, who was curious as to how an Education Committee of the Whole was run. There were presentations from two schools, which included a video presentation by the Collaborative Education Alternate Program which provided an overview of what CEAP is, and how it had pivoted from 60 to 170 students due to the pandemic.

14. POLICY COMMITTEE OF THE WHOLE REPORT

Trustee Young reported that she and Superintendent Elder had created a draft Personnel policy which merged a large number of those currently in place. After review by the Policy Committee members, the document will be edited further prior to first reading.

The Copyright policy was also deferred to a future meeting to allow the MATA representatives more time for review and input.

She noted that, at the next meeting, attendees will have a first review of the Framework for Enhancing Student Learning policy and administrative procedures.

a. Board Policy 501: Acceptable Use of Technology (AUP)

(Previously Administrative Procedures Only)

Trustee Young stated that this policy had undergone an extensive review recently so not many changes were being implemented. However, technology does keep changing so it will be reviewed regularly and updated as necessary.

21-38R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 501: *Acceptable Use of Technology (AUP)* at its Regular Board Meeting of April 27, 2021.

CARRIED UNANIMOUSLY

- b. Board Policy 107: Use of Educational Property for Child Care (NEW)**
21-39R
Moved: Trustee Young *Seconded:* Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 107: *Use of Educational Property for Child Care* and its attendant Administrative Procedures at its Regular Board Meeting of April 27, 2021.
 CARRIED UNANIMOUSLY

- c. Board Policy 505: Fundraising in Schools**
(Previously Administrative Procedures Only)

21-40R
Moved: Trustee Young *Seconded:* Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 505: *Fundraising in Schools* and its attendant Administrative Procedures at its Regular Board Meeting of April 27, 2021.
 CARRIED UNANIMOUSLY

- d. Board Policy 506: Conduct of Coaches**
(Previously Administrative Procedure Only and numbered 5015)

21-41R
Moved: Trustee Young *Seconded:* Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 506: *Conduct of Coaches* at its Regular Board Meeting of April 27, 2021.
 CARRIED UNANIMOUSLY

15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT

- a. Annual Facilities Grant Spending Plan**
 Chair Flynn referred to the report provided in the agenda package and commented that the Annual Facility Grant amount provided to the district has not changed since the early 2000's and she expressed appreciation on behalf of the Board to the General Manager of Operations for his work in distributing the funds as efficiently as he does while costs continue to increase.

21-42R
Moved: Trustee Flynn *Seconded:* Trustee Godfrey
THAT the Board of Education of School District 69 (Qualicum) receive the Annual Facilities Grant Spending Plan as presented.
 CARRIED UNANIMOUSLY

16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

No Reports

17. TRUSTEE ITEMS**a. Follow-up Meeting with City of Parksville re: Despard Avenue and Moilliet Street**

Chair Flynn reported on an informal meeting held on Tuesday, April 6, 2021, between the Board of Education and the City of Parksville Council which also included relevant staff from both organizations. She then referred to the City staff report presented to City Council regarding an intersection review of Despard Avenue West to Moilliet Street South which included some proposed options. The City Council has since approved a 4-way stop be installed; however, the RCMP is not in favour of that option.

The Chair then asked trustees which option they would support in the review.

21-43R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board Chair on behalf of the Board of Education of School District 69 (Qualicum) write to the Mayor and Council of the City of Parksville expressing its support for Option 4 contained in the report by Joe Doxey, Acting Director of Engineering, and that option move ahead as quickly as possible, preferably prior to September 2021.

CARRIED UNANIMOUSLY

b. Report on BC School Trustees Association (BCSTA) AGM

Trustee Austin provided highlights from the Annual General Meeting of the BCSTA held April 8-10, 2021 which included some wonderful student presentations and keynote speakers Carole James (Past Deputy Premier and Minister of Finance, Past Chair of SD61 and Past President of the BCSTA as well as first and second vice president of the Canadian School Boards Association) and Andy Hargreaves, Ph.D., (international writer, researcher and advisor on teaching, leadership and educational change).

Trustee Austin also reviewed some of the 42 motions presented. Of particular note were motions to eliminate the FSA (defeated); consideration by the Ministry of sizes of district staff when determining reporting requirements (passed), request to the government for climate literacy funding and support (passed) and request for an alternative identification process to using numbers as a way to identify individuals, both within the education system and on visitor passes in ministry buildings (passed), which spoke to reconciliation and how many people do not understand what a number can mean to other people.

Trustee Young added that two highlights for her were Carole James' keynote presentation and the alternative identification process motion.

18. NEW OR UNFINISHED BUSINESS

None

19. BOARD CORRESPONDENCE AND MEDIA**a. Letter and Press Release from President of the Mount Arrowsmith Teachers' Association**

20. PUBLIC QUESTION PERIOD

None

21. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 7:23 p.m.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER